



GOVT. OF ASSAM

Department of Health

OFFICE OF THE ASSAM PHARMACY COUNCIL

Constituted as per Pharmacy Act, 1948, Govt. of India

PHARMACY BHAWAN

Director of Health Services Campus, Hengrabari, Guwahati-36. Phone No: 0361-4065027

No. APC/President/107/2026/877

Dated: 03-09-2026

Office Order

Grievance Redressal Portal link for Applicants

Keeping the view of complaints received from applicants through the various sources, the **Assam Pharmacy Council** has introduced a **Grievance Redressal Portal** to facilitate communication with applicants and to provide a systematic mechanism for addressing issues, grievances, complaints, and queries relating to applications and other Council-related services.

Applicants may use the portal to submit:

1. Application-related issues, discrepancies, or deficiencies;
2. Complaints and grievances;
3. Requests for clarification; and
4. Any other concerns relating to the application process or services of the Council.

All grievances and submissions received through the link

“<https://forms.gle/mnxbpF7Vvmc7ekDE8>” shall be examined and dealt with by the Council in accordance with the **applicable rules, regulations, and prescribed procedures**.

IMPORTANT NOTICE TO STUDENTS/APPLICANTS

All students and applicants having any issue or grievance relating to the **Assam Pharmacy Council** are advised to use the **Grievance Redressal Portal** for submitting their queries, complaints, grievances, or other concerns.

Applicants are further informed that, **wherever personal/physical appearance before the Council is specifically required**, the concerned applicant shall appear **personally** before the Council.

No applicant shall be permitted to authorize, engage, or send any **third person, representative, agent, intermediary, or other individual** to appear or act on their behalf in matters requiring the applicant's personal appearance.

Accordingly, the Council shall **not entertain any third-party representation** in respect of matters requiring the personal appearance of an applicant.

All applicants are therefore advised to make use of the **Grievance Redressal Portal** for resolution of their issues and, wherever personal appearance is required or specifically directed by the Council, to attend the Council Office **in person**.

By Order

President

Assam Pharmacy Council
Hengrabari, Guwahati – 781036